

## Section 12.2658.0

## Head Coverings

**2658.00. HEAD COVERINGS:** The department recognizes that modesty is a key component of some religious practices. Therefore, when inmates profess a religion requiring such modesty, staff shall ensure the inmates' privacy is maintained. When removal of head coverings are required by staff for legitimate security interests and absent exigent or emergency circumstances, staff shall:

- Keep such inmates out of view from other inmates and uninvolved staff;
- Be of the same gender as such inmates;
- Have the inmate remove the head covering in an area of privacy.

Inmates shall be permitted to wear head coverings that are a verified requirement of their faith. Such head coverings shall be permitted to be worn at all times.

Inmates wearing head coverings not required for modesty or a requirement of their faith shall be permitted to wear them only during prayer or religious services. Such head coverings shall not be worn while in the dayroom or outside of the housing unit. Staff shall permit inmates to carry head coverings with them while enroute to religious services. Head coverings being carried are explicitly subject to search for legitimate security reasons.

Inmates wishing to receive head coverings for religious purposes and who did not have them during booking shall submit requests to the facility chaplain. Facility

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chaplains shall interview inmates to establish they can articulate the religious significance between their professed faith and the head covering. Chaplains shall ask questions necessary to determine the inmates' sincerity of beliefs, but shall not test for religious proficiency.

Chaplains shall fill out appropriate sections of Religious Request forms (ASU#080902). Such forms shall be submitted to the facility commander for completion. Original forms shall be filed in an administrative file for 30 months. Copies of forms shall be given to inmates and placed in their booking jackets. (Refer to Bureau Policy Section 9/111.00, 8/120.18, and 8/120.19.)

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