**\*\*\*\* Union Position: KCSDA-FOP \*\*\*\***

**Court Security Deputy**

**Sheriff**

**Starting Salary: $24.72/hr.**

**Part-time, 20 hours- shift varies**

**Posted: June 01, 2023**

**POSTING: #008-23**

**Summary:**

This position oversees the security of the Court facilities assigned to them.

**Responsibilities:**

* Duties include Securing buildings and conducting security inspections of citizens who enter or are on County or Court property.
* Respond quickly to alarm points or any other breaches of security.
* Operate a radio or other transmitting device to communicate with Court or police personnel.
* Intervene in potentially problematic situations to diffuse possible violence and summon additional law enforcement.
* Prepare written reports and records.
* Operate screening equipment at courthouse entry points.
* Assist in any area as directed by the Court related to security

**Qualification:**

**Education**: Must have two years of college or the equivalent with military service and **Michigan Commission on Law Enforcement Standards (M.C.O.L.E.S.) certification.**

**Experience:** Ability to complete First Aid certification. Understand and retain knowledge of departmental rules, regulations, policies, security procedures, and techniques.  Ability to react quickly and calmly in emergencies and multitask. Ability to obtain accurate data, prepare written reports and communicate effectively. Ability to meet the physical requirements of the work, which includes the performance of strenuous tasks requiring muscular strength, coordination, and cardiovascular endurance.

Candidates must be a minimum of 21 years of age and possess a valid Michigan driver's license. Ability to pass a post-offer medical exam, drug screen, and psychological evaluation. Must pass a thorough background investigation.

**An individual with any of the following is ineligible for consideration for employment:** A felony conviction, a pending felony or misdemeanor charge, a domestic violence conviction, or an outstanding warrant.

To apply: all candidates must submit a Kalamazoo County Application for Employment accompanied by a resume. Application materials may be submitted online at <https://www.kalcounty.com/hrd/openings.php>

In addition to the online application: **All applicants must complete a K.C.S.O. Application Packet, available upon request or at the Sheriff's Office Front Desk, Monday thru Friday, 7:00 a.m. to 4:30 p.m.**

**Deadline to Apply:** Until Filled