**\*\*\*\* Union Position: KCSDA-FOP \*\*\*\***

**Corrections Officer I**

**Sheriff**

**Starting Salary: D-17 (A): $24.07/hr.**

**Fulltime- shift varies**

**Posted: June 01, 2023**

**POSTING: #007-23**

**Summary:**

The function oversees inmates' custody, safety, and security in the Kalamazoo County Jail. This position works in a 24-hour lockdown facility. Assignments are made any day of the week and on any shift.

**Responsibilities:**

* Observe inmate activity to detect unusual or prohibited behavior that might threaten the facility's security or others' safety.
* Respond quickly to calls for assistance in the jail.
* Prepare written reports after responding to critical incidents.
* Accurately count inmates under their supervision several times during each shift.
* Conduct a thorough search of inmates and jail cells.
* Monitor inmate feeding, recreational activities, and inmate visits.
* Correctly deliver prescribed medication to inmates.
* Ensure that the facility's security systems, firefighting equipment, and other equipment are operating.

**Qualification:**

**Education:** Must have: Michigan Sheriff's Coordinating Training Council (M.S.C.T.C.) certification within one year of hire.  Two years of college or the equivalent with military service.  Michigan Law Enforcement commission on Standards (M.C.O.L.E.S.) certification is accepted but must still have M.S.C.T.C. certification within one year of hire.

**Experience: T**wo years of law enforcement or corrections experience,

Candidates must be a minimum of 21 years of age and possess a valid Michigan driver's license. Ability to pass a post-offer medical exam, drug screen, psychological evaluation, L.C.O.P.A.T. fitness test, and the E.M.P.C.O. Correction written test.  Must pass a thorough background investigation. Ability to complete First Aid certification. Understand and retain knowledge of departmental rules, regulations, policies, security procedures, and techniques. Ability to maintain composure in stressful situations. Ability to react quickly and calmly in emergencies and multitask. Ability to obtain accurate data, prepare written reports and communicate effectively. Ability to meet the physical requirements of the work, which includes the performance of strenuous tasks requiring muscular strength, coordination, and cardiovascular endurance. Ability to wear and operate respiratory devices. Ability to learn and apply self-defense and other procedures for dealing with hostile or violent inmates.

**An individual with any of the following is ineligible for consideration for employment:** A felony conviction, a pending felony or misdemeanor charge, a domestic violence conviction, or an outstanding warrant.

**Benefits:**

* Dental Insurance
* Employee Assistance Program
* Flexible Spending Account
* Health Insurance
* Life Insurance
* Paid Time Off
* Retirement Plan
* Tuition Reimbursement
* Vision Insurance
* Holiday Pay
* Over time, when available

To view the current collective bargaining agreement, go to [www.kalcounty.com/hrd](http://www.kalcounty.com/hrd) and click on Union Contracts (left side).

To apply: all candidates must submit a Kalamazoo County Application for Employment accompanied by a resume. Application materials may be submitted online at <https://www.kalcounty.com/hrd/openings.php>

In addition to the online application: **All applicants must complete a K.C.S.O. Application Packet, available upon request or at the Sheriff's Office Front Desk, Monday thru Friday, 7:00 a.m. to 4:30 p.m.**

**Deadline to Apply:** Until Filled