**MONTCALM COUNTY SHERIFF’S OFFICE**

**DEPUTY SHERIFF (CERTIFIED, CERTIFIABLE, AND RECRUIT POSITIONS) – ROAD PATROL (FULL-TIME)**

Opening Date: September 1, 2025

Closing Date: March 1, 2026

**CONTACT INFORMATION**

Lieutenant Mitchell Chapin

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989-831-7589

The Montcalm County Sheriff’s Office is accepting applications for full-time Sheriff’s Deputies and Deputy Recruits to fill patrol positions. The Montcalm County Sheriff’s Office strives to maintain a culture that encourages success and cohesiveness among the deputies. The Office also has strong community support and strives to maintain that relationship.

Patrol Deputy wages start at $28.10 an hour progressing to $34.13 over a four-year period. Consideration is given to those with prior law enforcement experience.

**MINIMUM REQUIREMENTS**

* U.S Citizen
* Associate’s degree preferred, OR waiver of associate’s degree for prior military experience.
* 21 years of age of older
* Must possess current Michigan Commission on Law Enforcement Standards (MCOLES) licensing or be licensable prior to job posting deadline.
* Must maintain a valid Michigan driver's license and have a good driving record.
* Must maintain State of Michigan mandated firearms qualification.
* Demonstrates dependability, reliability, professionalism, and ethical behavior.
* Ability to work successfully in a sometimes-high stress environment, handling multiple tasks and projects simultaneously.
* Excellent judgment skills in terms of interpersonal communications and ability to be flexible and adapt to changing work situations.
* Demonstrates knowledge and ability to apply constitutional law, substantive criminal law, criminal procedure, juvenile law, the law of evidence, criminal and non-criminal investigation techniques, court functions and civil law, crime scene processing, patrol procedures and techniques, civil liability, criminal and noncriminal report writing, court testimony procedures, parking violations and ticket writing procedures, motor vehicle crash investigation and preparation of the Uniform Traffic Crash Report, and physical security procedures.
* Demonstrates experience working collaboratively with staff, students and the public with tact and courtesy.
* Effective oral and written communication skills.
* Must possess excellent customer service skills.
* Basic computer knowledge and experience using standard word processing software, such as Microsoft Word and basic use of e-mail systems.
* Ability to use discretion regarding matters of confidentiality interactions and decision making.
* No Domestic Violence Convictions or Felony Convictions
* No drug use including marijuana/THC or illicit.
* Prior to the date of hire, selected candidates will undergo and must successfully pass a drug test, physical, psychological exam, and a thorough background investigation.

Additional requirements for Recruit positions include:

* Associates degree in any field
* OR 40 college credit hours towards a criminal justice degree
* OR prior military experience

**BENEFITS**

The position includes a defined benefit pension with the ability to retire at the age of fifty-five with twenty-five years of service. Included in the pension plan is a 2.5% cost of living once retired. The maximum pension is 80% of wages after thirty-two years of service. Health and vision insurance is provided with the ability to upgrade to include dental insurance. Deputies work ten-hour shifts with every other weekend being a four-day weekend. Deputies are able to take a patrol car home during the work week for those living in the County and off probation. Special assignments include dive team, field training officer, accident reconstructionist, detective bureau (including undercover work), drone team, and numerous instructor positions. These assignments are available to those off probation and as the opportunities arise.

**HOW TO APPLY**

Montcalm County employment applications are available at <https://montcalm.us/DocumentCenter/View/1302/Employment-Application-PDF> or check the Sheriff’s Office Facebook page.

Applications packets should be submitted to the Montcalm County Controller’s Office, 211 West Main, P.O. Box 368, Stanton, MI 48888.

Applications will be accepted from September 1, 2025, through March 1, 2026. The application packet should include the application, a resume, and a cover letter. Those seeking a recruit position must include a writing sample of at least 500 words regarding this topic: “what are the challenges currently facing law enforcement”.